



EXAMINATION GUIDE



MOCK ASSESSMENT

WELCOME

Thank you for choosing E-Careers to support you with your studies.

As part of your course, you are entitled to your first Mock exam at no additional cost. It is vitally important that you take this Mock exam to ensure that you are fully prepared for what you will face in the Final Exam. Students who do well in the Mock Exam, usually go on to do well in their Final Exam.

In order to request your Mock Exam, please follow the steps below:

1. Email **info@e-careers.com** with your full name, and the name of the course you are requesting the Mock Exam for. (Please ensure you send the email from the same address that you used when registering for the course).
2. You will soon receive an email from the ICB containing the full instructions for accessing your Mock Exam.
3. Once you receive the email, you have 28 days in which to take the Mock Exam.
4. Once you have started the Mock Exam you must complete the paper within 2 hours. After 2 hours, the paper will be automatically closed and marked.

Further Mock Exams can be bought directly from the ICB (www.bookkeepers.org.uk/shop). It is highly recommended that you take a core Mock Exam at the end of each module to have a greater chance of passing your Final Exam.

Best of luck.